

02.05.2019

ADOPTED

TOWN OF RIVERHEAD

Resolution 2019-103

**AWARDS REQUEST FOR PROPOSAL FOR MANAGEMENT AND OPERATION OF
THE TOWN OF RIVERHEAD MORTGAGE IN DEFAULT REGISTRY TO PROPERTY
REGISTRATION CHAMPIONS D/B/A PROCHAMPS**

Councilwoman Kent offered the following resolution,
which was seconded by Councilman Wooten

WHEREAS, the Town Board of the Town of Riverhead, by Resolution #2018-806, adopted on November 1, 2018, authorized the issuance of a Request for Proposals for a Property Management Company to operate and manage the Town of Riverhead Mortgage in Default Registry; and

WHEREAS, pursuant to the terms of the Request for Proposals, each proposal was required to comply with the instructions in the Notice to Bidders and required that all proposals be submitted on or before 11:00 am on December 5, 2018; and

WHEREAS, one (1) responses to the Request for Proposals were received, opened and read aloud on December 5, 2018 at 11:00 am in the office of the Town Clerk, 200 Howell Avenue, Riverhead, New York.

NOW, THEREFORE, BE IT RESOLVED, that the Request for Proposals for Property Management services for the operation and management of the Town of Riverhead Mortgage in Default Registry be and is hereby awarded to Property Registration Champions d/b/a PROCHAMPS; and be it further

RESOLVED, that the Town Board be and does hereby authorize the Town Clerk to return any and all bid bonds received in connection with the above; and be it further

RESOVLED, that the Town Board be and does hereby authorize the Supervisor to execute a professional services agreement which has been prepared and approved by the Office of Town Attorney in substantially the same form as annexed hereto, and thereafter secure a purchase order from the Town Purchasing Department in the amount reflected in the professional services agreement; and be it further

RESOLVED, that the Town Clerk be and is hereby authorized directed to forward a copy of this resolution to Property Registration Champions d/b/a PROCHAMPS, 2725 Center Place, Melbourne, Florida 32940, Town Accounting Department and Town Purchasing Department; and be it further

RESOLVED, that all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and, if needed,

THE VOTE

RESULT: ADOPTED [UNANIMOUS]
MOVER: Catherine Kent, Councilwoman
SECONDER: James Wooten, Councilman
AYES: Laura Jens-Smith, James Wooten, Jodi Giglio, Catherine Kent
ABSENT: Tim Hubbard