

02.05.2019

ADOPTED

TOWN OF RIVERHEAD**Resolution 2019-85****APPROVES REJECTION OF BIDS AND AUTHORIZES RE-BIDDING RE:
INSTALLATION OF WATER MAINS AND APPURTENANCES - RIVERVIEW LOFTS
221 EAST MAIN STREET, RIVERHEAD RIVERHEAD WATER DISTRICT**

Councilwoman Kent offered the following resolution,
which was seconded by Councilman Wooten

WHEREAS, bids were received on Thursday, November 29, 2018 by the Town Clerk of the Town of Riverhead for the installation of water mains and appurtenances for project known as Riverview Lofts located at 221 East Main Street, Riverhead (aka Georgica Green Ventures LLC), and

WHEREAS, a total of four (4) bids were received with a low bid submitted in the amount of \$528,300; and

WHEREAS, subsequent to the receipt of bids, the low bidder advised of a clerical error in the preparation of the low bid and requested the withdrawal of its proposal; and

WHEREAS, H2M Group, consulting engineers to the Riverhead Water District, by attached letter dated January 23, 2019 did recommend the acceptance of the bid withdrawal and the re-bidding of the project, and

WHEREAS, the cost of this project will be at the sole expense of the property owner and at no cost to the Town of Riverhead or the Riverhead Water District.

NOW THEREFORE BE IT RESOLVED, that the bids received on Thursday, November 29, 2018 by the Town Clerk of the Town of Riverhead for the installation of water mains and appurtenances for project known as Riverview Lofts located at 221 East Main Street, Riverhead (aka Georgica Green Ventures LLC) be and are hereby rejected, and

BE IT FURTHER RESOLVED, that the Town Clerk forward a certified copy of this resolution to the four bidders who submitted a bid for the November 29, 2018 bid opening, and

BE IT FURTHER RESOLVED, that the Town Clerk is hereby authorized to return to all bidders their respective bid security, and

BE IT FURTHER RESOLVED, that the Town Clerk be and is hereby authorized to publish and post the attached Notice to Bidders in the February 14, 2019 edition of The News Review, with regard to receiving bids for the installation of water mains and appurtenances for project known as Riverview Lofts located at 221 East Main Street, Riverhead (aka Georgica Green Ventures LLC), and

BE IT FURTHER RESOLVED, that the Town Clerk shall publicly open and read aloud the submitted bids on the date as advertised in the Notice to Bidders; and

BE IT FURTHER RESOLVED, that the Town Clerk shall publicly open and read aloud the submitted bids on the date as advertised in the Notice to Bidders; and

BE IT FURTHER RESOLVED, all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

THE VOTE

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Catherine Kent, Councilwoman
SECONDER:	James Wooten, Councilman
AYES:	Laura Jens-Smith, James Wooten, Jodi Giglio, Catherine Kent
ABSENT:	Tim Hubbard

FISCAL IMPACT STATEMENT OF PROPOSED RIVERHEAD TOWN BOARD LEGISLATION

A. Type of Legislation Resolution <input checked="" type="checkbox"/> Local Law		
B. Title of Proposed Legislation: Approves rejection of bids and authorizes re-bidding of installation of WM & appurt Riverview Lofts		
C. Purpose of Proposed Legislation: Reject & re bid water mains Riverview Lofts		
D. Will the Proposed Legislation Have a Fiscal Impact? Yes _____ No <input checked="" type="checkbox"/>		
E. If the answer to section D is "yes", select (a) or (b) below and initial or detail as applicable:		
(a) The fiscal impact can be absorbed by Town/department existing resources set forth in approved Town Annual Budget (example:routine and budgeted procurement of goods/services)*if selecting E(a), please initial then skip items F,G and complete H,I and J;		
or		
(b) The description/explanation of fiscal impact is set forth as follows: Developer Fees		
F. If the answer to E required description/explanation of fiscal impact (E(b)), please describe total Financial Cost of Funding over 5 Years		
G. Proposed Source of Funding Appropriation Account to be Charged: Grant or other Revenue Source: Appropriation Transfer (list account(s) and amount):		
H. Typed Name & Title of Preparer: Preparer: Robin Halpin	I. Signature of Preparer Robin Halpin Robin Halpin _____ 2/5/2019	J. Date 1/25/19
K. Accounting Staff Name & Title William Rothaar, Accounting Department	L. Signature of Accounting Staff <i>William Rothaar</i> William Rothaar	M. Date 1/29/19



architects + engineers

538 Broad Hollow Road, 4th Floor East
Melville, NY 11747 | tel 631.756.8000

January 23, 2019

Town Board
Town of Riverhead
200 Howell Avenue
Riverhead, New York 11901

**Re: Riverhead Water District
Installation of Water Mains & Appurtenances
Riverview Lofts – 221 East Main Street, Riverhead
(aka Georgica Green Ventures LLC)
H2M Project No.: RDWD 17-52**

Dear Board Members:

On Thursday, November 29, 2018, bids were received by the Town Clerk of the Town of Riverhead for the above referenced project. A total of four (4) bids were submitted with the low bid submitted of \$528,300.00. Following the receipt of bids, the Town was contacted by the low bidder requesting the withdrawal of their proposal due to a clerical error occurring in the bid process as a significant work item was omitted from their bid.

We have reviewed the tabulation of the received bids as well as correspondence submitted by the low bidder and find their request to fair and reasonable. Furthermore, we have reviewed the scope of work in detail and have identified possible modifications to the design documents which may reduce the overall cost of the project while still providing a quality installation to the District that meets all regulatory and industry specifications. Based on this, the Owner of the project has requested that the project be re-bid at their expense.

We therefore recommend the Town Board accept the requested bid withdrawal with no penalty. Furthermore, we recommend the Town Board approve the re-bidding of the project in accordance with the attached Notice to Proceed and following schedule:

Resolution to Reject Bids and Advertise Re-bid:	February 5, 2019
Publish for Advertisement of Re-Bid:	February 14, 2019
Opening of Proposals for Re-Bid:	February 28, 2019

It should be noted that the cost of this project is to be fully funded by the owner of the property with no costs to the Town or Water District.

Should you have any questions regarding this recommendation, please feel free to contact our office.

Very truly yours,

H2M architects + engineers

John R. Collins, P.E.

Enclosure: Bid Tabulation Sheet
Notice to Bidders

cc: Supt. Mark Conklin
Richard Ehlers, Esq.

JRC:jrc

X:\RDWD (Riverhead Water District) - 10810\RDWD1752 - Georgica Green\04_BID\19.01.23_Town Board - Bid Reject Recommend.docx

h2m.com

Packet Pg. 31

Attachment: 2019.01.23_Bid Reject & Advertise - Georgica Green (2019-85 : Reject & Rebid Riverview Lofts)

The Town Board of Riverhead will receive bids for the **“Installation of Water Mains and Appurtenances, Riverview Lofts (AKA Georgica Green) [RE-BID]”** for the Riverhead Water District at the Town Clerk’s office, Town Hall, 200 Howell Avenue, Riverhead, New York 11901, until **2:00 P.M.**, on **Thursday, February 28, 2019** at which time and place all bids will be publicly opened and read aloud for:

**Installation of Water Mains and Appurtenances
Riverview Lofts (AKA Georgica Green) [RE-BID]
PROJECT NO.: RDWD1752**

Plans and specifications may be examined on or after *Thursday, February 14, 2019* by visiting the Town of Riverhead website: <http://townofriverheadny.gov> and click on “Bid Requests”. Plans and specifications are available in electronic format only from the aforementioned website.

Each proposal must be accompanied by a bid bond in the amount of five percent (5%) of the total bid, or a certified check made payable to the TOWN OF RIVERHEAD as assurance that the bid is made in good faith.

The right is reserved to reject any or all bids, to waive any informality, and to accept the lowest responsible bid.

BY ORDER OF THE TOWN BOARD
TOWN OF RIVERHEAD
SUFFOLK COUNTY, NEW YORK

ACTING AS THE GOVERNING BODY
OF THE RIVERHEAD WATER DISTRICT

TOWN CLERK, TOWN OF RIVERHEAD

DATED: February 14, 2019

Attachment: 2019.01.23_Bid Reject & Advertise - Georgica Green (2019-85 : Reject & Rebid Riverview Lofts)

**TOWN OF RIVERHEAD
NOTICE TO BIDDERS**

The Town Board of Riverhead will receive bids for the “**Installation of Water Mains and Appurtenance, Riverview Lofts (AKA Georgica Green) [RE – BID]**” for the Riverhead Water District at the Town Clerk’s office, Town Hall, 200 Howell Avenue, Riverhead, New York 11901, until **2:00 P.M.**, on Thursday, **February 28, 2019** at which time and place all bids will be publicly opened and read aloud for:

Installation of Water Mains and Appurtenances

Riverview Lofts (AKA Georgica Green) [RE-BID]

PROJECT NO.: RDWD1752

Plans and specifications may be examined on or after **Thursday, February 14, 2019** by visiting the Town of Riverhead website at www.townofriverheadny.gov and click on “Bid Requests” and follow the instructions to register. Plans and specification are available in electronic format only from the aforementioned website.

Each proposal must be accompanied by a bid bond in the amount of five percent (5%) of the total bid, or a certified check made payable to the TOWN OF RIVERHEAD as assurance that the bid is made in good faith.

The right is reserved to reject any or all bids, to waive any informality, and to accept the lowest responsible bid.

BY ORDER OF THE TOWN BOARD
OF THE TOWN OF RIVERHEAD
SUFFOLK COUNTY, NEW YORK

ACTING AS THE GOVERNING BODY
OF THE RIVERHEAD WATER DISTRICT

DIANE M. WILHELM, Town Clerk

Attachment: Notice to bidders Riverview Lofts (2019-85 : Reject & Rebid Riverview Lofts)