

01.15.2019

ADOPTED

## TOWN OF RIVERHEAD

## Resolution 2019-61

**AWARDS BID NUNC PRO TUNC FOR USED OR REFURBISHED POSTAGE MACHINE**

Supervisor Jens-Smith offered the following resolution,  
which was seconded by Councilwoman Kent

**WHEREAS**, the Town Clerk was authorized to publish and post a notice for sealed bids for USED OR REFURBISHED POSTAGE MACHINE for the Town of Riverhead and;

**WHEREAS**, 2 bids were received, opened and read aloud in the Office of the Town Clerk, 200 Howell Ave, Riverhead, NY 11901 on DECEMBER 26, 2018 at 11:00 a.m.; and

**WHEREAS**, the Purchasing Department did review and evaluate the proposals; and

**WHEREAS**, the lease price for this machine which will include maintenance, installation and training will be 36 months @ \$276.38 per month for a total of \$9949.68 beginning January 1, 2019 until December 31, 2021. This is a considerable savings from the prior lease.

**NOW THEREFORE BE IT RESOLVED** that the bid for USED OR REFURBISHED POSTAGE MACHINE be awarded to PITNEY BOWES effective as of January 1, 2019; and be it further

**RESOLVED**, that the Town Clerk be and is hereby authorized to forward a copy of this resolution to PITNEY BOWES and NEOPOST USA, INC., the Supervisor's office and the Purchasing Department; and be it further

**RESOLVED that** all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and if needed a certified copy of same may be obtained from the Office of the Town Clerk.

**THE VOTE**

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Laura Jens-Smith, Town Supervisor
<b>SECONDER:</b>	Catherine Kent, Councilwoman
<b>AYES:</b>	Laura Jens-Smith, James Wooten, Jodi Giglio, Catherine Kent
<b>ABSENT:</b>	Tim Hubbard