

10.02.2018

ADOPTED

TOWN OF RIVERHEAD

Resolution 2018-772

AWARDS BID FOR TRAFFIC SIGNAL REPAIR & MAINTENANCE

Councilman Hubbard offered the following resolution,
which was seconded by Councilwoman Kent

WHEREAS, the Town Clerk was authorized to publish and post a notice for sealed bids for **TRAFFIC SIGNAL REPAIR & MAINTENANCE** for the Town of Riverhead and;

WHEREAS, 1 bid was received and opened at **11:00 a.m. on AUGUST 1, 2018** at Town Hall, 200 Howell Avenue, Riverhead, New York, the date, time and place given in the Notice to Bidders.

NOW THEREFORE BE IT RESOLVED, that the bid for **TRAFFIC SIGNAL REPAIR & MAINTENANCE** for the Town of Riverhead be and hereby is, awarded to **HINCK ELECTRICAL CONTRACTOR, INC.** for prices on the attached pages.

RESOLVED, all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

THE VOTE

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Tim Hubbard, Councilman
SECONDER:	Catherine Kent, Councilwoman
AYES:	Jens-Smith, Wooten, Giglio, Hubbard, Kent

**FISCAL IMPACT STATEMENT
OF PROPOSED RIVERHEAD TOWN BOARD LEGISLATION**

<p>A. Type of Legislation</p> <p>Resolution <u> X </u> Local Law</p>		
<p>B. Title of Proposed Legislation: Awards Bid for Traffic Signal Repair & Maintenance BID FOR TRAFFIC SIGNAL REPAIR & MAINTENANCE</p>		
<p>C. Purpose of Proposed Legislation:</p>		
<p>D. Will the Proposed Legislation Have a Fiscal Impact? Yes <u> X </u> No</p>		
<p>E. If the answer to section D is “yes”, select (a) or (b) below and initial or detail as applicable:</p> <p style="padding-left: 40px;">(a) The fiscal impact can be absorbed by Town/department existing resources set forth in approved Town Annual Budget <u> WJR </u> (example:routine and budgeted procurement of goods/services)*if selecting E(a), please initial then skip items F,G and complete H,I and J;</p> <p style="text-align: center;">or</p> <p style="padding-left: 40px;">(b) The description/explanation of fiscal impact is set forth as follows:</p>		
<p>F. If the answer to E required description/explanation of fiscal impact (E(b)), please describe total Financial Cost of Funding over 5 Years</p>		
<p>G. Proposed Source of Funding</p> <p>Appropriation Account to be Charged:</p> <p>Grant or other Revenue Source:</p> <p>Appropriation Transfer (list account(s) and amount):</p>		
<p>H. Typed Name & Title of Preparer: Mary Tague</p>	<p>I. Signature of Preparer</p> <p align="center">Mary Ann Tague _____ Mary Ann Tague 10/2/2018</p>	<p>J. Date 9/21/18</p>
<p>K. Accounting Staff Name & Title William Rothaar, Accounting Department</p>	<p>L. Signature of Accounting Staff</p> <p align="center"><i>William Rothaar</i> _____ William Rothaar</p>	<p>M. Date 9/27/18</p>

**Proposal Form
Town of Riverhead**

ITEM NUMBER	ESTIMATED QUANTITY	PRICE PER UNIT		UNIT BID PRICE		EXTENDED AMOUNT BID	
		ITEMS WITH UNIT PRICE WRITTEN IN WORDS					
1.	LOCATIONS IN BID SPECS	Provide repair and maintenance services for traffic control signal lights. FOR: <u>Eighty Nine Dollars zero</u> DOLLARS CENTS Per Light Per Week		89.	00	89.	00

2.	Respond to emergency service calls within four (4) hours to "safe off"	FOR: <u>Two hundred Six Dollars AND zero</u> DOLLARS CENTS Per Man Per Hour		206.	00	N/A	
3.	Additional work ordered by the Town during normal working hours. (I.e. underground work, pole removal, pole installation, etc.)	FOR: <u>One hundred Eighty Five zero</u> DOLLARS CENTS Per Man Per Hour		185.	00	N/A	
4.	Additional work ordered by the Town to be completed during overtime hours (after 5:00 p.m. weekdays, weekends, or holidays)	FOR: <u>Two hundred ninety Eight zero</u> DOLLARS CENTS Per Man Per Hour		298.	00	N/A	

Note: The Town reserves the right to increase, decrease or eliminate any or all items prior to or after contract award.
At all times during this contract, the Town also reserves the right to perform all work "In House" necessary for traffic signal repairs.

Attachment: STREET.LIGHTING.ATTACHMENT (2018-772 : Awards Bid for Traffic Signal Repair &

PROPOSAL FORM TOWN OF RIVERHEAD

(ITEM 1 ONLY) TOTAL EXTENDED AMOUNT BID WRITTEN IN NUMBERS: \$ Eighty nine Dollars zero
\$ 89.00

TOTAL EXTENDED AMOUNT BID MUST BE WRITTEN IN WORDS:

Eighty nine Dollars zero
DOLLARS CENTS

Note: The Town reserves the right to increase, decrease or eliminate any or all items prior to or after contract award.

Attachment: STREET.LIGHTING-ATTACHMENT (2018-772 : Awards Bid for Traffic Signal Repair &

From: Paul Stram <paul.stram@hinckelectric.com>
Sent: Thursday, September 20, 2018 2:11 PM
To: Shannon Clifford
Subject: RE: Traffic Signal Bid

Shannon, As per our conversation please note the following for the Riverhead Traffic signal Maintenance Bid.

- 1) We Will make every attempt to respond to a traffic signal maintenance call within (2) hours.
- 2) The emergency rate quoted will include a service vehicle. Any special equipment required or multiple pieces of equipment needed to properly Respond to an Emergency would be invoiced at NYS approved blue book rates. I hope this will clarify any outstanding issues.
Regards Paul Stram

From: Shannon Clifford [<mailto:clifford@townofriverheadny.gov>]
Sent: Thursday, September 20, 2018 12:41 PM
To: paul.stram@hinckelectric.com
Subject: Fw: Traffic Signal Bid

Hi Paul, Just wanted to make sure that you received my email yesterday and we are good on the terms? Please if so reply to that email that we are good and if not please give me a call so we can discuss again. Thanks!

Sincerely,

Shannon Clifford
Principal Clerk
[Town of Riverhead](http://TownofRiverhead)
Engineering Department
1295 Pulaski Street
Riverhead, NY 11901
 [\(631\) 727-3200 ext. 296](tel:(631)727-3200)

From: Shannon Clifford
Sent: Wednesday, September 19, 2018 1:52 PM
To: paul.stram@hinckelectric.com
Cc: Ann Marie Prudenti; Ernesto Rosini; Drew Dillingham; Leisa Sollazzo; Maryann Tague
Subject: Traffic Signal Bid

Good Afternoon Paul,

We are about to award the bid to Hinck for the Traffic Signal Repair and I want to make sure we are all on the same page with the contract terms. The price given for all items numbers includes all equipment and incidentals necessary to perform emergency service calls as per section 2.1 of the Bid Specs/Contract.

and as per your email on 8/18/18 Hinck will make every effort to respond to emergency calls within two hours.

Please let me know if you have any concerns or if you are good with this and I will tell them to move forward with the award. Thank you.

We also

Sincerely,

Shannon Clifford

Principal Clerk

[Town of Riverhead](#)

Engineering Department

1295 Pulaski Street

Riverhead, NY 11901

[\(631\) 727-3200 ext. 296](tel:(631)727-3200)