

TOWN OF RIVERHEAD

Resolution # 66

**AWARDS RFP FOR AUDIT SERVICES FOR  
TOWN OF RIVERHEAD JUSTICE COURT**

Councilwoman Giglio offered the following resolution,

which was seconded by Councilman Hubbard

**WHEREAS**, the Town Board of the Town of Riverhead, by resolution # 17-914 adopted on December 19, 2017, authorized the issuance of a Request for Proposals for annual audit services for the Town of Riverhead Justice Court, and

**WHEREAS**, pursuant to such Request for Proposal, each proposal must comply with the instructions in the Notice and required that all proposals be submitted on or before 12:05 pm on December 29, 2017; and

**WHEREAS**, four (4) responses were received and opened on December 29<sup>th</sup>, 2017; and

**WHEREAS**, the Town Financial Administrator, together with the Independent Audit Committee reviewed and evaluated proposals; and

**WHEREAS**, after serious consideration and evaluation, the Town Financial Administrator and the Independent Audit Committee determined that Albrecht, Viggiano, Zureck and Company P.C. (AVZ) was the lowest responsible proposal and recommend the bid be awarded to AVZ.

**NOW THEREFOR BE IT RESOLVED**, that the proposal for audit services for the Town of Riverhead Justice Court be and is hereby awarded to AVZ; and be it further

**RESOLVED**, that the Town Board be and does hereby authorize the Supervisor o execute an agreement with AVZ; and be it further

**RESOLVED**, that the Town Clerk is hereby directed to forward a copy of this resolution to Albrecht, Viggiano, Zureck and Company P.C. 25 Suffolk Court, Hauppauge, NY 11788-3715; and be it further

**RESOLVED**, all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

**THE VOTE**

Kent Yes No                      Hubbard Yes No  
Giglio Yes No                      Wooten Yes No  
Jens-Smith Yes No

The Resolution Was  Thereupon Duly Declared Adopted