



TOWN OF RIVERHEAD

LAURA JENS-SMITH, SUPERVISOR

200 HOWELL AVENUE RIVERHEAD, NY 11901

PHONE: 631-727-3200

**BID FOR: 2017 OR NEWER FIRST RESPONDER VEHICLE FOR USE
BY RIVERHEAD AMBULANCE DISTRICT**

BIDDERS NAME

BIDDERS ADDRESS

CITY, STATE, ZIP

EMAIL ADDRESS

DATE

(____) _____
PHONE NUMBER

In compliance with your advertisement for bids to be opened on **AUGUST 1, 2018** and subject to all conditions thereof, the undersigned hereby proposes to furnish the item(s) and/or service(s) itemized in this proposal in accordance with the Notice to Bidders, General Information Agreement and Specifications contained herein on the Bid Proposal Form attached.

Bidder certifies that the prices quoted herein do not include Federal Excise Tax or any Federal, New York State or City Sales Tax and are not higher than prices charged to any governmental or commercial consumer for like merchandise and/or service; and all prices include shipping and freight charges to any Municipal building or site within the Town of Riverhead.

Respectfully submitted,

SIGNED BY

TITLE

BIDDERS ARE INVITED TO ATTEND BID OPENING

TOWN OF RIVERHEAD
NOTICE TO BIDDERS

Sealed proposals for the purchase of **2017 OR NEWER FIRST RESPONDER VEHICLE FOR USE BY RIVERHEAD AMBULANCE DISTRICT** will be received by the Town of Riverhead in the Office of the Town Clerk, 200 Howell Avenue, Riverhead, New York until **2 p.m. AUGUST 1, 2018** at which time they will be publicly opened and read aloud.

Specifications may be examined and/or obtained on **JULY 12, 2018** on the Town of Riverhead website at www.townofriverheadny.gov, click on bid requests.

Each proposal must be submitted on the form provided and must be in a sealed envelope clearly marked, with the bid number as on the **“2017 OR NEWER FIRST RESPONDER VEHICLE FOR USE BY RIVERHEAD AMBULANCE DISTRICT”**. Any and all exceptions to the specifications must be listed on a separate sheet of paper, bearing the designation “EXCEPTIONS TO THE SPECIFICATIONS” and attached to the bid form.

The Town Board reserves the right and responsibility to reject any and all bids or to waive any formality if it believes such action to be in the best interest of the Town.

BY ORDER OF THE RIVERHEAD TOWN BOARD
OF THE TOWN OF RIVERHEAD
DIANE M. WILHELM, TOWN CLERK

INSTRUCTIONS AND INFORMATION FOR BIDDERS

Page 1 of 2

- Read all documents contained in the bid specifications.
- Bidders are responsible for submitting their bids to the appropriate location at or prior to the time indicated in the specifications. **No bids will be accepted after the designated time or date indicated in the bid specifications.** It is suggested that registered mail be used to submit bids. Delay in mail delivery is not an exception to the receipt of a bid.
- Any questions or clarification to the bid specifications or technical specifications must be submitted in writing to the Purchasing Agent at 200 Howell Ave., Riverhead, NY 11901 or by email to: tague@townofriverheadny.gov prior to the bid opening, **unless otherwise stated***. Such questions must be in the possession of the Purchasing Agent at least 72 hours prior to the bid opening, **unless otherwise stated***. **Verbal questions will not be entertained.**
- Bidders shall indicate, on the outside of their sealed bid, the following information:
 1. Title of the Bid

Failure to do so may result in rejection of the bid as being unresponsive.

- **The following forms are necessary to be submitted as a bid, as well as any additional forms requested in the detailed specifications:**
 1. **Bid proposal form/price page(s)**
 2. **Non-Collusion Affidavit**, completed, signed and dated.

It is not necessary to submit our technical specifications with the bid. They should be retained by the bidder for their records.

- Official bid copies are obtained on the following website:
www.townofriverheadny.gov
- **Bidders must submit one original copy of their bids.** The original must be clearly marked. All bids must be filled out in ink, or be typewritten. Bids submitted in pencil will be rejected as unresponsive. Bids which have been corrected by white out or cross out, and have not been initialed and/or dated will be rejected as unresponsive.
- Samples may be requested by the Town for the purpose of product evaluation. It is understood that samples will be provided at **no charge** to the Town and will be returned, when requested, within 30 days after the evaluation is completed, at the expense of the vendor. All samples left longer than 30 days after the evaluation period will be discarded.

INSTRUCTIONS AND INFORMATION FOR BIDDERS

Page 2 of 2

- Specifications and bid forms are attached hereto. All bids will be sealed and **distinctly marked “PROPOSAL FOR BID FOR 2017 OR NEWER FIRST RESPONDER VEHICLE FOR USE BY RIVERHEAD AMBULANCE DISTRICT”**. The Town of Riverhead official bid documents are obtained from the Towns website at www.townofriverheadny.gov. In addition to obtaining the official bid documents, any and all addendum pertaining to a particular bid or RFP are posted on the same website that the official bid documents are obtained. It is incumbent upon all potential bidders to view all posted addenda prior to the bid close date.
- Should the bidder find discrepancies or omissions in the specifications, he shall notify the Purchasing Agent, at once. The Purchasing Agent will not assume responsibility for any oral instructions, or interpretations of meaning of the specifications or other contract documents to any bidder by any person or persons.
- The Purchasing Agent, and/or his designee, shall be the only one authorized to make changes or alterations to anything contained in these specifications. Such changes shall be posted as an addendum on the following website: www.townofriverheadny.gov. All bids shall be made out on the proposal forms attached hereto and all the attached certificates must be completed and signed in compliance with the provisions of Section 103-d of the New York State General Municipal Law.
- The Purchasing Agent reserves the right to reject all bids, parts of all bids, or all bids for any one or more items or contractual services included in the proposed contract, when such rejection is in the best interest of the Town.
- No bidder may withdraw a bid within forty-five (45) days after the actual date of the bid opening. Any bidder who does not honor their bid within the forty-five (45) days may be barred from bidding in any jurisdiction in New York State.
- Upon acceptance of any bid, the successful bidder shall execute a contract, in accordance with the specifications, with the Town of Riverhead, State of New York.
- Any bidder, contractor, or manufacturer who, in the course of his work, uses or supplies products which may be toxic or harmful, shall provide an MSDS to the Town of Riverhead Purchasing Department prior to the use of those products by the Town or the contractor.
- Bidders who are required to adhere to the prevailing wage schedule shall obtain and maintain a current schedule from the New York State Department of Labor for the entire term of the contract. The Town may audit adherence to this schedule at any time during or after the contract period.
- By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to paragraph (b) of subdivision 3 of section 165-a of the State Finance law.
- The Town of Riverhead, a governmental entity and political subdivision of the State of New York, upon an award, by resolution of the Town Board, to the lowest responsible bidder consistent with GML §103, shall extend the terms and conditions of

these bid specifications to all such governmental entities qualified to participate in the exception to competitive bidding set forth in General Municipal Law §103 (16) subject to the following: (1) the bid is for the purchase of apparatus, materials equipment or supplies or the id is for services related to the installation, maintenance or repair of apparatus, materials, equipment and supplies; (2) the successful bidder agrees and consents to extend the terms and conditions set forth in the bid specifications to the qualified governmental entities shall constitute a distinct and separate agreement of contract by and between the successful bidder and the qualified governmental entity such that no claim or cause of action may be commenced against the Town related to any matter whatsoever relating to the agreement or contract by and between successful vendor and qualified governmental entity.

IRAN DIVESTMENT ACT CERTIFICATION

As a result of the Iran Divestment Act of 2012 (Act), Chapter 1 of the 2012 Laws of New York, a new provision has been added to the State Finance Law (SFL), § 165-a, effective April 12, 2012. Under the Act, the Commissioner of the Office of General Services (OGS) will be developing a list (prohibited entities list) of “persons” who are engaged in “investment activities in Iran” (both are defined terms in the law). Pursuant to SFL § 165-a(3)(b), the initial list is expected to be issued no later than 120 days after the Act’s effective date, at which time it will be posted on the OGS website.

By submitting a bid in response to this solicitation or by assuming the responsibility of a Contract awarded hereunder, Bidder/Contractor (or any assignee) certifies that once the prohibited entities list is posted on the OGS website, it will not utilize on such Contract any subcontractor that is identified on the prohibited entities list.

Additionally, Bidder/Contractor is advised that once the list is posted on the OGS website, any Contractor seeking to renew or extend a Contract or assume the responsibility of a Contract awarded in response to the solicitation, must certify at the time the Contract is renewed, extended or assigned that it is not included on the prohibited entities list.

During the term of the Contract, should the TOWN OF RIVERHEAD receive information that a person is in violation of the above-referenced certification, the TOWN OF RIVERHEAD will offer the person an opportunity to respond. If the person fails to demonstrate that it has ceased its engagement in the investment which is in violation of the Act within 90 days after the determination of such violation, then the TOWN OF RIVERHEAD shall take such action as may be appropriate including, but not limited to, imposing sanctions, seeking compliance, recovering damages, or declaring the Contractor in default.

The TOWN OF RIVERHEAD reserves the right to reject any bid or request for assignment for an entity that appears on the prohibited entities list prior to the award of a contract, and to pursue a responsibility review with respect to any entity that is awarded a contract and appears on the prohibited entities list after contract award.

Signature: _____

Print Name: _____

Title: _____

Company Name: _____

Date: _____

NON-COLLUSIVE CERTIFICATE

(MUST BE COMPLETED, SIGNED, NOTARIZED AND RETURNED WITH BID)

UNDER PENALTIES OF PERJURY:

_____ (BIDDER), BEING DULY SWORN,
DEPOSES AND SAYS:

This bid or proposal has been independently arrived at without collusion with any other bidder or with any competitor or potential competitor;

This bid or proposal has not knowingly been disclosed, prior to the opening of bids or proposals for this project, to any other bidder, competitor, or potential competitor;

No attempt has been made or will be made to induce any other person, partnership, or corporation to submit or not to submit a bid or proposal;

The person signing this bid or proposal certifies that he has been fully informed regarding the accuracy of the statements contained in this certification, and under penalties of perjury, affirms the truth thereof, such penalties being applicable to the bidder as the person signing on its behalf; and

That the attached hereto (if a corporate bidder) is a certified copy of a resolution authorizing the execution of this certificate by the signatory of this bid or proposal on behalf of the corporate bidder.

Corporation: _____
(PRINT CORPORATION NAME)

(SIGNATURE)

(TITLE)

Address: _____

Sworn to before me this

_____ day of _____, 20_____

NOTARY PUBLIC

ALL BELOW SPECIFICATIONS ARE "OR EQUAL

BID PAGE:

The Town of Riverhead is looking for pricing for one (1) 2017 or newer Tahoe (or equal) First Responder based on the following specifications.

Total Bid Price Delivered (IN NUMBERS)

Total Bid Price Delivered (IN WORDS)

All vehicle(s) being bid must conform to the attached specifications. Alternate bids have not been requested by this agency and will not be considered. Please have a Company Official sign in ink in the space provided below. Unsigned bids will be considered incomplete and will be rejected. It is agreed, by the undersigned bidder that the signing of this bid represents the bidders' acceptance of the terms and conditions of the attached specifications and provisions. Unless otherwise stated by the bidder, signing of this bid represents full acceptance of these specifications as written and the bidder will be responsible for providing this equipment exactly as specified. The bidder further agrees that this bid will be valid and firm for thirty (30) calendar days after the date of the bid opening. If awarded by this agency, will represent the agreement between both parties after which a formal contract may be required.

Delivery:

Delivery of completed vehicle (IN DAYS): _____.

BIDDER:

Signed: _____ Title: _____

Company: _____

Address: _____

Telephone: _____

ALL BELOW SPECIFICATIONS ARE "OR EQUAL

Experience:

Number of years' experience the bidder has in the design and sale of Emergency Vehicles is _____.

Date of bidder's incorporation is _____

A detailed customer reference list is provided with the bid package

Y__N__

Bidder is a Department of Motor Vehicles licensed NYS Auto Dealer

Y__N__

Bidder is a Department of Motor Vehicles licensed NYS Repair Facility

Y__N__

Bidder has a 24-hour emergency call service (Not relying on cell phones/pagers)

Y__ N__

Telephone Number of Call Service: _____

SERVICE CENTER:

Does the bidder employ full time mechanics and service technicians certified by the manufacturer to repair the vehicle being bid?

Y___ N__

Does the bidder provide pickup and delivery for ALL conversion related service items?

Y___ N__

Distance in mileage to nearest service center: _____

Does the bidder rely on sublet service centers NOT owned and operated by the bidder for service?

Y___ N__

If a sublet service center is being used:

Company: _____

Address: _____

ALL BELOW SPECIFICATIONS ARE "OR EQUAL

BID SECURITY: Bidder Complies YES _____ NO _____

All bid proposals shall be accompanied by a certified check, cashier's check, or surety bond in the amount of twenty (20%) percent of the total price of the bid. Checks and bid bonds will be held until the bid has been awarded and contract properly executed by the successful bidder, but for no longer than sixty (60) days.

MANUFACTURER/CONVERTER (If Different From Bidder):

Contact: _____ Title: _____

Company: _____

Address: _____

Telephone: _____

Distance in mileage to the manufacturing facility _____

Date of incorporation is _____.

Does the manufacturer have mobile service dispatched from the manufacturing facility to assist with on road repairs within one hundred (150) miles of this organization?

Y___ N___

ALL BELOW SPECIFICATIONS ARE "OR EQUAL

CHASSIS

2017 CHEVROLET TAHOE, OR EQUAL) 4WD

Bidder Complies YES _____ NO _____

CODE MODEL

COLORS

White

ADDITIONAL EQUIPMENT – MECHANICAL (ALL BELOW ARE "OR EQUAL")

Cap less fuel fill

Power supply, 100-amp, auxiliary battery, rear electrical center

Power supply, 50-amp power supply auxiliary battery passenger compartment wiring harness.

Battery, Auxiliary

Alternator, 170 amps, high output Service Vehicle only.)

Skid Plate Package (Requires 4WD models and a Fleet or Government sales order type.

Ground Studs, Auxiliary, Rear Compartment

Recovery hooks, 2 front, frame-mounted, Black

ADDITIONAL EQUIPMENT - EXTERIOR

Door handles, body-color

Wiring, horn and siren circuit

Flasher system, headlamp and tail lamp

License plate front mounting package

ALL BELOW SPECIFICATIONS ARE "OR EQUAL

ADDITIONAL EQUIPMENT - INTERIOR

Instrumentation, analog with certified 140 mph speedometer, odometer with trip odometer, engine hour meter, fuel level, voltmeter, engine temperature, oil pressure and tachometer

Key, 2-sided

Power outlets, 4 auxiliary, 12-volt includes 1 on the instrument panel, 1 in armrest, and 2 in the cargo area

Theft-deterrent system, vehicle, PASS-Key III Key, 6 additional keys

Lighting, red and white front auxiliary dome

Remote Keyless Entry Package includes 6 additional transmitters

Seat delete, third row passenger (Deletes rear storage compartment.)

Floor covering, color-keyed carpeting

Floor mats, color-keyed carpeted first and second row, removable

Remote vehicle start

Pedals, power-adjustable for accelerator and brake

ADDITIONAL EQUIPMENT - PACKAGE

high capacity air cleaner, high output alternator, cold-cranking amp auxiliary battery, electrical power and vehicle signals for customer connection located at the center front floor, auxiliary battery circuit for customer connection located in the rear cargo area, radio suppression package, underbody shield, delete roof rails, third row seat delete and active 2-speed transfer case.

Max Trailering Package 18" x 8.5" aluminum wheels with high-polished finish and 18" all-season black wall tires. Includes 3.42 rear axle ratio, Trailer brake controller and Suspension Package. 4WD models also include 2-speed active Transfer case.)

ADDITIONAL EQUIPMENT - ENTERTAINMENT

Radio Suppression Package, with ground straps

ADDITIONAL EQUIPMENT - LPO

LPO, Molded splash guards (dealer-installed) **ADDITIONAL EQUIPMENT - OTHER**

Fleet processing option

ALL BELOW SPECIFICATIONS ARE "OR EQUAL

SEAT TYPE

Seating, front 40/20/40 split-bench, 3-passenger includes 6-way power driver and 2 way front passenger seat adjuster, driver and front passenger power lumbar control and power reclining, center fold-down armrest with storage (includes auxiliary power outlet, USB port and input jack for audio system), storage compartments in seat cushion, adjustable outboard head restraints and storage pockets

GVWR

GVWR, 7300 lbs. (3311 kg) (Requires 4WD model.)

PAINT

White

AXLE

Rear axle, 3.42 ratio Package.

RADIO

Audio system, AM/FM stereo with CD player and auxiliary input jack includes USB port

ENGINE

Engine, 5.3L EcoTec3 V8 with Active Fuel Management, Direct Injection and Variable Valve Timing includes aluminum block construction (355 hp [265 kW] @ 5600 rpm, 383 lb-ft of torque [518 N-m] @ 4100 rpm) (STD)(or equal)

TRANSMISSION

Transmission, 6-speed automatic, electronically controlled with overdrive and tow/haul mode

EMISSIONS

Emissions, New York requirements

WHEEL TYPE

Wheels, 18" x 8.5" (45.7 cm x 21.6 cm) aluminum with high-polished finish **SPARE TIRE**

Tire, spare P265/70R17 all-season, black wall (STD)

TIRES

Tires, P265/65R18 all-season, black wall

ALL BELOW SPECIFICATIONS ARE "OR EQUAL

SUSPENSION PKG

Suspension Package, Standard, increased capacity, Premium Smooth Ride with Air leveler

PAINT SCHEME

Paint scheme, solid application

VEHICLE CONVERSION

ELECTRICAL SYSTEM

Bidder Complies YES _____ NO _____

The entire 12 volt electrical system shall comply with the recommended standards and practices per F.M.V.S.S, Federal Specification KKK-A-1822, and SAE where applicable.

All power shall be provided through the use of a key activated 150 amp solid state continuous power DC contactor with over current shut down protection. An on/off battery type switch is not acceptable. An 80-amp manual reset circuit breaker shall be installed for the added equipment. This will allow a complete shut down and separation of the up fit system and the OEM chassis system.

The entire 12 volt DC Electrical System shall incorporate SXL & GXL Thermoplastic High Temperature Copper wire. All exposed wire shall be covered with Packard Flec convoluted loom with a minimum of 300-degree F. temperature rating. Heyco or rubber insulators shall be used where any wires pass through sheet metal or structural members. All circuits shall be protected with circuit breakers suitable to the circuit demand.

WARRANTIES:

Bidder Complies YES _____ NO _____

The electrical system for the conversion shall carry a Lifetime Warranty. All components not manufactured by the converter shall carry their own manufactures warranty. There is no warranty on any communication equipment.

The structural integrity of any manufactured and installed cabinetry or console shall be warranted for the life of the vehicle.

The base conversion will carry a Three Year / 36,000 mile warranty.

ALL BELOW SPECIFICATIONS ARE "OR EQUAL

FRONT CONSOLE: Bidder Complies YES _____ NO _____

The console shall be installed between the driver and passenger seat.

REAR CABINET CUSTOM: Bidder Complies YES _____ NO _____

The interior cabinets of the vehicle shall be completely constructed premium grade, cabinet birch plywood and in non-stress areas 1/4" plywood. All wood to wood joints are glued. Each cabinet shall include a reinforced attachment point where it is secured to a mounting channel secured directly to the chassis sub-structure

All cabinets shall be covered with plastic laminate and trimmed with aluminum moldings for a finished appearance. Raw wood or unfinished edges of any kind including aluminum panels are unacceptable

Left (driver) side cabinet optional pricing – Provide an option price for the following;

- 1- Option for hinged 1/2" acrylic doors – Option Price \$ _____
- 2- 2- Option for removable cargo style netting - Option Price \$ _____

ALL BELOW SPECIFICATIONS ARE "OR EQUAL

ELECTRICAL AND EMERGENCY LIGHTING: Bidder Complies YES_____ NO_____

This agency is interested in the highest quality vehicle warning products manufactured in the United States of America, and therefore all warning lighting and related products must be provided and installed by an authorized Installer,

The following warning lights an related accessories shall be provided and installed

1. 49" Dual Color Light bar
 - a. Integrated Rear Traffic Advisor
 - b. Steady Front "Flood" Feature
2. Four (4) Fusion Grille Lights Dual Color R/W
3. Two (2) Fusion R/W Lights Mounted in Fog Light Location
4. Headlight flasher
5. Two (2) Fusion Intersection lights (flush mount bumper sides) Dual Color (R/W)
6. Two (2) rocker panel lights above running boards
7. 800 rear light stick Dual Color RRRRBBBB / AAAAAAAA
8. Two (2) 400 light sticks in rear 1/4 windows RRBB
9. Six (6) Cannon hide-away LED's in rear tail lights
 - a. Two (2) Blue in Reverse Lights
 - b. Four (4) Red in Tail-Lights
10. Two (2) side-view mirror lights RW
11. 200W Storm Siren
12. 4200 Siren/Light Controller
13. Two (2) 100W Triton Siren Speakers
14. Two (2) Rear Spoiler Mount Modules
 - a. Six (6) Red/Blue Fusion Light heads

MISCELLANEOUS ACCESSORIES:

Install customer supplied drive cam Bidder Complies YES_____ NO_____

Install customer supplied charger Bidder Complies YES_____ NO_____

Install customer supplied auto eject inlet Bidder Complies YES_____ NO_____

GRAPHICS: Bidder Complies YES_____ NO_____

COMMUNICATION EQUIPMENT: Bidder Complies YES_____ NO_____

Install four (4) customer supplied radios and related accessories in the front console. All components, antennas and related are to be customer supplied.

CUSTOMER SUPPLIED EQUIPMENT: Bidder Complies YES_____ NO_____

It is understood that customer supplied equipment must arrive complete and correct for the installation and in good working condition. Any pricing quoted does not include any

parts, components, repair or modifications to existing or customer supplied equipment. Production of the unit will not commence until all customer supplied parts and/or radio equipment has been received and complete. Used equipment may be subject to additional charges and will carry no warranty except for install workmanship.

If there are any product failures during or after the installation the repair and all related expenses are to be the responsibility of the customer.

INFORMATION AND DESCRIPTIVE MATERIAL: Bidder Complies YES___ NO___

Bidders must furnish all information requested and in the space provided on the bid form. In addition, you must also provide at least One (1) Complete Set of Drawings, Descriptive Literature and Complete Detailed Specifications covering the product you are offering. This documentation is a requirement, and not an option. It must be provided to show your company ability to build this emergency vehicle and to easily compare your proposal to these specifications and other proposals. The specifications you submit for your standard vehicle MUST be in the same format, and in the same order, as what is enclosed in this package. Bids not meeting this requirement will be considered non-responsive and rejected.

TESTING: Bidder Complies YES___ NO___

This organization reserves the right to test the products and equipment being bid for quality and compliance with this specification. Tests shall be made on a similar vehicle as called for in this specification. Should the equipment fail to meet the requirements or be unavailable for evaluation the bid is subject to rejection.

QUALITY ASSURANCE: Bidder Complies YES___ NO___

It is not the intent of these specifications to call for an unusual or experimental vehicle. Nor is it the intent of the purchasing agency to accept such proposals. As proof of the ability to manufacture emergency vehicles of the type as called for in these specifications, the manufacturer of the emergency vehicle being bid must include a list of at least twenty (20) agencies who have purchased emergency vehicles from the bidder within the past twenty four (24) months. Lists must include name, address, and phone numbers of the purchaser.

ASSIGNMENT: Bidder Complies YES___ NO___

The successful bidder may not assign, sell or otherwise transfer this contract without written permission from this agency. The entire conversion MUST be manufactured and the warranties provided by the vehicle manufacturer listed on the bid sheet.

NON COLLUSIVE BIDDERS STATEMENT: Bidder Complies YES___ NO___

By signing this bid, the bidder agrees that this bid is made without any understanding, agreement, or connection with any other person, firm, or corporation making a bid for the same purpose, and that this bid is in all respects fair and without collusion or fraud. Bidder must include a non-collusive certificate.

LICENSING - NYS AUTO DEALER: Bidder Complies YES___ NO___

Bidder must be a legally licensed New York State Automobile Dealer. Bidders shall include a copy of the valid New York State license with the bid documents and a photo of their placard displayed at their place of business. Failure to provide proof of licensing shall deem the bid non-responsive and will be rejected. Bidder must also be the franchise dealership for the product being bid. Bids and/or licenses from facilities which represent a non-franchised dealer and/or a sub dealer and/or an independent factory representative, will be rejected.

LICENSING - NYS AUTO REPAIR SHOP: Bidder Complies YES___ NO___

Bidder must be a legally licensed New York State Automobile Repair Shop. Bidders shall include a copy of their valid New York State repair shop license with the bid documents and a photo of their placard displayed at their place of business.

Failure to provide proof of licensing shall deem the bid non-responsive and will be rejected. Bidder must also be the franchise dealership for the product being bid. Bids and/or licenses from facilities which represent a non-franchised dealer and/or a sub dealer and/or an independent factory representative, will be rejected.

LICENSING - NYS INSPECTION STATION: Bidder Complies YES___ NO___

Bidder must be a legally licensed New York State Heavy Truck Inspection Station and diesel emissions inspection station. Bidders shall include a copy of their valid New York State heavy truck inspection station license and diesel emissions inspection station certification with the bid documents and a photo of their placards displayed at their place of business. Failure to provide proof of licensing shall deem the bid non-responsive and will be rejected. Bidder must also be the franchise dealership for the product being bid.

Bids and/or licenses from facilities which represent a non-franchised dealer and/or a sub dealer and/or an independent factory representative, will be rejected.

SERVICE: Bidder Complies YES___ NO___

Bidder must be the owner/operator of a fully staffed parts/service facility. This facility must be the authorized warranty center for the product being bid. Said facility must be within a maximum of thirty (30) miles of user's headquarters. As proof of a factory certified service center and qualified technicians this organization may require the bidder to produce a

ALL BELOW SPECIFICATIONS ARE "OR EQUAL

factory certification for their service center. The service center must be a current certified "Automotive Standard of Excellence" ("ASE") facility. NO EXCEPTIONS

There must be a minimum of three (3) full time ASE/EVT certified technicians and a minimum of six (6) full time EVT certified technicians. All technicians must have maintained current training and all certifications must be up to date and not expired. Copies of said certifications must be presented upon request or your bid will be considered non-responsive and rejected.

In the event that the vehicle is out of service and/or unable to be driven and/or unsafe to drive, the bidder must also provide 24 hour on-site road service with a minimum of three (3) fully stocked and capable service vehicles. The onsite technicians must meet the same qualifications as the criteria required above. The bidder must also be able to provide owner/operated towing with a minimum of five (5) vehicles capable of towing an emergency vehicle of this size.

In addition to an authorized and trained service center the bidder must also have under its own employ and ownership a factory trained and certified paint and body repair shop. Any paint/body repairs both warranty and non-warranty must not void and/or change the original manufacturer's warranty unless said warranty improves OEM warranty.

The bidder must have a 24-hour emergency on call service. This service must provide the end user with a live person to speak with, and cannot rely on cell phones, pagers, answering machines, or phone paging systems.

NOTE: All requirements above must be able to be meet in order for you bid to be considered. No sublet or sub-contracted work including but not limited to towing and/or paint/body work will be permitted. All facilities being used for said service(s), all road service vehicles and tow trucks must be owned/operated by the bidder and all technicians must be under full time employ by the bidder, no exceptions.

All bidders must submit photos of parts department, service center, service vehicles and tow trucks, no exceptions. If requested photos are not submitted with the bid package your bid will be rejected.

Chassis related repair work is to be performed by the chassis dealership chosen by this organization. All bidders MUST have factory trained service technicians under their employ at all times. Any bidder that relies on sublet service facilities and/or part time or per diem service technicians will be disqualified.

EXCEPTIONS: Bidder Complies YES___ NO___

Bidders offering "equal or better" equipment must provide detailed engineering data to substantiate their claims. For each exception taken, the bidder must include a detailed description of what he intends to furnish as itemized in these specifications. Not marking yes or no will be assumed to be an exception. All exceptions shall be listed by page number and noted on an exception sheet; said sheet is to be attached to these specifications. Bids

The New vehicle shall be cleaned and detailed both inside and out for final delivery. The vehicle shall be delivered with a full tank of fuel or gas. The vehicle shall be delivered with a New York State emissions sticker applied to appropriate spot on the vehicle. All New York State Motor Vehicle paperwork shall be completed by the selling New York State Licensed Dealer. Upon the request of this organization the dealer will provide new plates/registration and/or a complete transfer of existing plates/registration. No exceptions to these requirements.

END OF SPECIFICATIONS:

Bidder Complies YES___ NO___

All exceptions **MUST** be noted with page number and paragraph heading. A detailed explanation must accompany all exceptions even if you feel your proposal exceeds what has been called for. A simple comment of meet or exceed with no supporting documentation, explanation and/or reasoning is not enough to be considered as equal to or better than. **NO EXCEPTIONS**. Unless your proposal is 100% compliant a complete set of standard construction specifications showing how the vehicle you are proposing is constructed must be submitted. This is to include all areas of the manufacturing process and all details (including but not limited to construction criteria, layout and dimensions) as to how you are proposing to build this vehicle. Your submitted criteria will be interpreted as how you are proposing to build this vehicle; exceptions not taken within these specifications and reading differently in your submitted specifications will be considered non-compliant and your bid will be rejected.

This is a requirement, and not an option. This requirement is set forth to allow for this organization ease in comparing their specifications as written to that of what has been proposed.

NOTICE TO PROSPECTIVE BIDDERS

In order to properly expedite the receipt and processing of the bid that you are submitting, you must affix the "IDENTIFICATION LABEL" below to the outer envelope of your sealed bid and deliver it by U.S. Mail, public carrier- such as UPS, FEDEX, or by hand delivery.

Affix the IDENTIFICATION LABEL to the sealed outer envelope.

FAXED OR ELECTRONIC BIDS SHALL NOT BE ACCEPTED.

DELIVERY BY SUCH METHODS SHALL RESULT IN AUTOMATIC DISQUALIFICATION.

**TOWN OF RIVERHEAD
TOWN CLERKS OFFICE**

VENDOR'S NAME _____

BID NAME:

DUE DATE:

SEALED BID ENCLOSED