



TOWN OF RIVERHEAD
Sean M. Walter, Supervisor
200 Howell Avenue
Riverhead, New York 11901-2596
631-727-3200

**SPECIALTY VEHICLE FOR TOWN OF RIVERHEAD HUMAN RESOURCE
CENTER**

ADDENDUM #1

This addendum is hereby made a part of the Contract Documents of the above bid for the
Town of Riverhead

:

CORRECTION TO THE TITLE OF THIS BID TO READ:

**SPECIALTY VEHICLE FOR THE TOWN OF RIVERHEAD SENIOR
CITIZEN HUMAN RESOURCE CENTER**

This addendum #1 does not change any part of the bid, just merely changing
the title of this bid.



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BID # MOW-2016

SPECIALTY VEHICLE FOR TOWN OF RIVERHEAD
HUMAN RESOURCE CENTER

BIDDERS NAME

BIDDERS ADDRESS

CITY, STATE, ZIP

DATE

(____)_____
PHONE NUMBER

EMAIL ADDRESS

In compliance with your advertisement for bids to be opened on **November 6, 2015** all conditions thereof, the undersigned hereby proposes to furnish the item(s) and/or service(s) itemized in this proposal in accordance with the Notice to Bidders, General Information Agreement and Specifications contained herein on the Bid Proposal Form attached.

Bidder certifies that the prices quoted herein do not include Federal Excise Tax or any Federal, New York State or City Sales Tax and are not higher than prices charged to any governmental or commercial consumer for like merchandise and/or service; and all prices include shipping and freight charges to any Municipal building or site within the Town of Riverhead.

(THIS PAGE MUST BE COMPLETED, SIGNED AND RETURNED WITH BID)

Respectfully submitted,

SIGNED BY

TITLE

BIDDERS ARE INVITED TO ATTEND BID OPENING

TOWN OF RIVERHEAD
NOTICE TO BIDDERS

Sealed bids for the purchase of **2015 SPECIALTY VEHICLE FOR TOWN OF RIVERHEAD HUMAN RESOURCE CENTER** will be received by the Town Clerk at Town Hall, 200 Howell Avenue, Riverhead, New York, 11901, until **2:00 PM** on **NOVEMBER 6, 2015**.

Specifications may be examined and/or obtained on October 15, 2015 on the Town of Riverhead website at www.townofriverheadny.gov, click on bid requests.

Each proposal must be submitted on the form provided in a sealed envelope clearly marked **BIDS FOR 2015 SPECIALTY VEHICLE FOR TOWN OF RIVERHEAD HUMAN RESOURCE CENTER**. Any and all exceptions to the specifications must be listed on a separate sheet of paper, bearing the designation "EXCEPTIONS TO THE SPECIFICATIONS" and attached to bid form.

The Town Board reserves the right and responsibility to reject any or all bids or to waive any formality if it believes such action to be in the best interest of the Town.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF RIVERHEAD**

Diane M. Wilhelm, Town Clerk

**SPECIALTY VEHICLE FOR TOWN OF RIVERHEAD HUMAN RESOURCE
CENTER SPECIFICATION**

The specifications in this bid are to be considered “or equal” throughout.

**Chevrolet Colorado (OR EQUAL) Extended Cab 12M53 128.3” 6’ Bed, Color White
3.6 Liter V-6 Engine
GVW 5,700 lbs.
Air conditioning
Power steering
Vinyl Bench Seat 60/40
Power Windows
6 Speed Automatic transmission w/OD
HD Trailering Package
Power brakes
AM/FM Stereo w/clock
All weather floor mats
Back up alarm
Cab air equipment**

**Delivery Concept HotShot Lowboy 70/30, OR EQUAL – Heated, Refrigerated
Food Transport Unit: White oven Catering rack system for Food Transport Unit: White
Oven catering rack system: accommodates 18x26 sheet pans
Meal baskets or full size hotel pans
Stainless steel wire baskets in oven, 4 small, 2 large (options)
212 Meal capacity using Oliver meal trays 8@28” SS meal baskets
Refrigeration racking package w/stainless flat racks, w/catering rails on driver side
(baskets not included) Locking handle package & mat
Suspension upgrade kit (springs)
Refrigeration racking system sheet pan racking @ 2.5” spacing. Open
Area under evaporator for milk crates
Locking handles
Mount & drive for 2nd compressor (Cab air equipment)
Heavy duty steel rear bumper
Must include body to be able to see out of rear window.**

Overview:

**For delivering hot food to Senior Citizens who are homebound and unable to cook for
Themselves.**

VENDOR NAME _____

BID FORM
(YOU MAY ATTACH SPECIFICATIONS TO THIS PAGE)

GENERAL SPECIFICATIONS

Bidders shall be responsible to carefully examine the Specifications enclosed.

Alternates of equal or superior design and/or quality shall be listed separately and a Manufacturer's Specification Sheet shall be submitted with a bid. Failure to submit such data may result in the disallowing of said bid.

These Specifications require the doing of all things necessary or proper for, or incidental to, the furnishing and delivery of said product/products.

All things not expressly mentioned in these specifications, but involved in carrying out their intent are required by these Specifications; and the vendor shall perform the same as though they were specifically mentioned, described and delineated.

COMPLIANCE WITH RULES AND REGULATIONS

The unit and associated equipment furnished shall comply with all provisions which would be applicable, if the Town of Riverhead were a private corporation of Federal and State of New York Laws, Ordinances, Codes, Rules, Regulations, Orders, Permits and Licenses and with fire underwriters requirement, except that where the weight and dimensions requirements set forth herein exceed such provisions, these Specifications shall control.

DEVIATION

Minor deviations from the provisions of these Specifications will be considered to permit manufacturers to follow their standard manufacturing process.

Such deviations will be approved, however, only in the sole discretion of the Town of Riverhead and only if in its opinion they do not adversely affect the operation, maintenance, strength, efficiency, effectiveness, or life of the unit or any of its parts.

All proposed minor deviations, with full details, must be listed on a separate Detail Sheet, which must be attached to and made part of this bid.

The Town of Riverhead reserves the absolute right in its sole discretion to accept that bid, if any, which under all circumstances will best serve the public interest.

GUARANTEE

The vendor warrants and guarantees the equipment herein specified, including all associated equipment furnished, against any defects in design, workmanship and materials, and against failure to operate satisfactorily for a period of six months from the date of acceptance of the units, except defects or failure shown by the vendor. The vendor also warrants and guarantees that the equipment herein specified, if found to be defective or in need of repairs, will be picked up from and delivered back to the Town of Riverhead within a reasonable length of time.

PRICES

If a like or lower quantity of a standard item contained in this bid is sold by a vendor at a price less than the prices quoted herein, the price to the Town of Riverhead shall be reduced to that lower price.

The following can only be considered only upon agreement to extend this contract.

A request to substitute a new price when an extension is requested will be considered only if submitted to the Purchasing Agent in writing. The Purchasing Agent may, after consideration, accept the new price as a basis for modification of the contract. However, if the Purchasing Agent does not consider the new price fair, reasonable, and in the Town's interest, the contract may not be extended...

QUANTITY

The Town of Riverhead is in no way obligated to purchase quantities shown nor limited to say quantities listed if applicable.

RESERVATIONS

The mention in the specifications of any unit, component, or equipment by brand name and/or model is meant to convey to the potential bidder the type and quality of the product required and desired by the Town. Any unit, component, or equipment which is of equal type and quality may be considered as such and may be acceptable to the Town, upon agreement by the Town Board to that fact. The decision of the Town Board, however, in such a circumstance is final.

Furthermore, the Town Board of the Town of Riverhead reserves the right and responsibility to reject any or all bids if they believe such action to be in the best interest of the town.

PIGGYBACKING

The Town of Riverhead reserves the right to allow all municipal, not-for-profit and political subdivisions authorized under the General Municipal Laws of the State of New York, to purchase any goods and/or services awarded as a result of this bid in accordance with the latest amendments to NYS GML 100 through 104. However, it is understood that the extension of such contracts are at the discretion of the vendor and the vendor is only bound to any contract between the Town of Riverhead and the vendor. Additionally, the Town reserves the right to purchase any goods or services included as a part of this bid from any means legally available to it at any time.

VENDOR NAME _____

**NON-COLLUSIVE CERTIFICATE
(MUST BE COMPLETED, SIGNED, NOTARIZED AND RETURNED WITH BID)**

UNDER PENALTIES OF PERJURY:

_____ (BIDDER), BEING DULY SWORN,
DEPOSES AND SAYS:

- A) This bid or proposal has been independently arrived at without collusion with any other bidder or with any competitor or potential competitor;
- B) This bid or proposal has not knowingly been disclosed, prior to the opening of bids or proposals for this project, to any other bidder, competitor, or potential competitor;
- C) No attempt has been made or will be made to induce any other person, partnership, or corporation to submit or not to submit a bid or proposal;
- D) The person signing this bid or proposal certifies that he has been fully informed regarding the accuracy of the statements contained in this certification, and under penalties of perjury, affirms the truth thereof, such penalties being applicable to the bidder as the person signing on its behalf; and
- E) That the attached hereto (if a corporate bidder) is a certified copy of a resolution authorizing the execution of this certificate by the signatory of this bid or proposal on behalf of the corporate bidder.

Corporation: _____
(PRINT CORPORATION NAME)

By: _____
(SIGNATURE)

(TITLE)

Address: _____

Sworn to before me this

_____ day of _____, 20_____

NOTARY PUBLIC

VENDOR NAME _____

ACCEPTANCE SHEET
(MUST BE COMPLETED, SIGNED AND RETURNED WITH BID)

I/WE FULLY UNDERSTAND THAT THE ACCEPTANCE OF THIS BID IS SUBJECT TO THE PROVISIONS OF SECTION 103A AND 103B OF THE GENERAL MUNICIPAL LAW.

NAME OF AGENT/DEALER

ADDRESS

CITY, STATE, ZIP CODE

CONTACT PERSON

DATE

SIGNATURE OF DEALER/AGENT

IRAN DIVESTMENT ACT CERTIFICATION

As a result of the Iran Divestment Act of 2012 (Act), Chapter 1 of the 2012 Laws of New York, a new provision has been added to the State Finance Law (SFL), § 165-a, effective April 12, 2012. Under the Act, the Commissioner of the Office of General Services (OGS) will be developing a list (prohibited entities list) of “persons” who are engaged in “investment activities in Iran” (both are defined terms in the law). Pursuant to SFL § 165a(3)(b), the initial list is expected to be issued no later than 120 days after the Act’s effective date, at which time it will be posted on the OGS website.

By submitting a bid in response to this solicitation or by assuming the responsibility of a Contract awarded hereunder, Bidder/Contractor (or any assignee) certifies that once the prohibited entities list is posted on the OGS website, it will not utilize on such Contract any subcontractor that is identified on the prohibited entities list.

Additionally, Bidder/Contractor is advised that once the list is posted on the OGS website, any Contractor seeking to renew or extend a Contract or assume the responsibility of a Contract awarded in response to the solicitation, must certify at the time the Contract is renewed, extended or assigned that it is not included on the prohibited entities list.

During the term of the Contract, should the TOWN OF RIVERHEAD receive information that a person is in violation of the above-referenced certification, the TOWN OF RIVERHEAD will offer the person an opportunity to respond. If the person fails to demonstrate that it has ceased its engagement in the investment which is in violation of the Act within 90 days after the determination of such violation, then the TOWN OF RIVERHEAD shall take such action as may be appropriate including, but not limited to, imposing sanctions, seeking compliance, recovering damages, or declaring the Contractor in default.

The TOWN OF RIVERHEAD reserves the right to reject any bid or request for assignment for an entity that appears on the prohibited entities list prior to the award of a contract, and to pursue a responsibility review with respect to any entity that is awarded a contract and appears on the prohibited entities list after contract award.

Signature: _____

Print Name: _____

Title: _____

Company Name: _____

Date: _____